

Agenda for APC Meeting

Tuesday September 10, 2019

Minute Taker: Kasia Panczyszyn

Attended:	Absent:
Kathy Blessing	Marie Stark
Caleb Ross	
Kasia Panczyszyn	
Eric Marshall	
Mel Horner	
Peter Hansen	
Helen Varcoe	
Miranda Schober	
Trent Knoles	
Kerryn de Verteuil	
Joni St John	
Baron Brown	
Cindy Swanson	
Debbie Meise- IFTA Inc.	
Kasia Panczyszyn	

- **Approval of August Meeting Minutes**
Mel motioned to approve the August Minutes and Kerryn second them. All were in favor of approving the minutes. They will be sent to Maria to post to the website.
- **Board Report**
 - There are two new board members: Rich Wagner & Christie Chewning
 - New liaisons for committees will be assigned at the 1Q20 Board Meeting
 - New Executive Director: Mr. Carmen Martorana
 - If there are any items to bring to the next Board Meeting please let Trent or Helen know. The Board Members will meet Oct 21-24, 2019.
 - Audit workshop will be held in January 2020
 - Monica Halstead is staying on with IFTA Inc. as Business Supervisor
- **APC Member Updates**
 - New APC members: Eric Marshall(NH), and Helen Varco(MT) as Board Liaison
 - Members leaving: Marie Stark(MT) retiring, Trent Knoles(IL) rolling off as board liaison,
 - Cindy Swanson (CA) will be rolling off as Chair of APC in December 2019, and will remain as ex-officio for 2020
 - If anyone is interested in the Chair and/or Vice Chair and 2nd Vice Chair position please let Cindy know, if not we will continue with the succession plan in place.
- **New Charges**
 - Debbie M-No new charges as of today but IFTA Inc & the Board are working on it and will let APC know soon.

- **Ballots:**
 - A straw vote was taken at the ABM and $\frac{3}{4}$ of attendees were in favor of passing the ballot. Some questions arose on a couple ballot questions and further detailed information was provided and brought back to the APC. It was noted that the incorrect ballot version was provided at the ABM, the correct version was forwarded to IFTA for posting for review by all after the meeting. The correct version did not contain the issues presented at the ABM as they had already been removed previously, it was decided that the ballot would remain as a full track ballot and proceed forward accordingly. The updated ballot is on the website for the 2nd comment period which expires 11/4/19.
 - **Please make sure your jurisdiction votes.**

- **New Business:**
 - Debbie M-IFTA Inc. is working on updates to the IFTA website. If you (or anyone from your jurisdiction) is interested in helping out as testers email Debbie and she will put them on a list and contact individuals when opportunities come up.

- **Travel Reimbursement Process:**
 - Canadian jurisdictions please use exchange rate and input everything in US dollars
 - Please ensure you fill out the **start & end destination**. Very important.
 - Direct deposit is available for US jurisdictions

- **Next Meeting – October 9th 2019**